

## **Stoney Brook Homeowner's Association Design Review Request Form**

All changes to the exterior of your home and landscaping require prior approval from the ACC. The ACC uses our neighborhood Design Standards to guide their decisions, which will be rendered within 30 days of receiving all required documentation. Submit completed forms and plan documents to [ACC@StoneyBrookPTC.com](mailto:ACC@StoneyBrookPTC.com).

Homeowner: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone numbers: \_\_\_\_\_

Emails: \_\_\_\_\_

Date submitted: \_\_\_\_\_

I request ACC approval to make the following changes, alterations and renovations to my home and/or lot: (Please provide a brief description of the work you'd like to do)

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Submit pictures, landscaping plans, site plans and/or anything else that will allow the ACC to fully understand the scope and location of your project.

Start date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_

Permission is hereby granted for members of the Stoney Brook Board of Directors, the ACC and their representatives to enter my property and to make reasonable inspection of the modification site. I understand that approval by the Stoney Brook representatives is in no way a guarantee that the approved project(s) meet local and state codes or safety regulations.

Homeowner's Signature: \_\_\_\_\_

While the ACC has 30 days to respond to your request, if you have not received a response within a week, please send an email to [ACC@StoneyBrookPTC.com](mailto:ACC@StoneyBrookPTC.com) to check on the status of your request. Approvals will be sent via email to the email address(es) listed above. Approvals are valid for one year from date of approval given. After one year, please re-submit request to the ACC.