



Minutes - Stoney Brook HOA Board Meeting

April 18, 2022 - 7:10 pm

Agenda Item	Information	Notes
Welcome Call to Order Establish Quorum	Approval of March 21, 2022 Board Meeting minutes	The board met in person at the clubhouse. The meeting was called to order at 7:10 pm <u>In attendance:</u> <ul style="list-style-type: none"> • Danielle Drouin Palmer, President, Clubhouse Chair, ACC Member • Michelle Stewart, Secretary • Richard Carswell, Treasurer • Tom Clarke, Pool Chairperson, ACC Member • Tim Shaw, Grounds Chairperson, ACC Member
President's Report	February Resolution notice	<ul style="list-style-type: none"> • Approved draft letter from Board to Homeowners regarding resolution. CAM to send resolution notice by mail.
Treasurer's Report	Income and Expense Summary	<ul style="list-style-type: none"> • Water issue: No response from contractor who installed water feature. Pursue inspection from other vendors. • President, Treasurer & Secretary are now authorized for bank access. • Richard working with CAM to reconcile monthly invoice payments. • Change of grounds service provider will not affect budget. • Action Item: Richard to review policy with State Farm.
Pool & Clubhouse Reports	<ul style="list-style-type: none"> • pool repairs • Summer pool help • camera system update • Electrical/lighting repairs at tennis court [pending] • permanent relocation of Christmas decorations 	<ul style="list-style-type: none"> • Pool repairs: not yet scheduled (due to weather). Plan to get a visual inspection to determine scope of the damage once vendor engages. • Call for help with pool area maintenance (will add to newsletter). • No update on camera system changes. • New tennis court switch completed. Remaining repair (by front water feature) scheduled.

		<ul style="list-style-type: none"> Will continue to discuss decoration storage relocation. Action item to evaluate amount of decoration material, available spaces & cost. [Tom & Danielle]
ACC Report	<ul style="list-style-type: none"> ACC Requests, Approvals and Violations 	<ul style="list-style-type: none"> Discussed ACC report. Could benefit from an ACC reminder to residents (newsletter).
Grounds Report	Updates	<ul style="list-style-type: none"> Changed grounds provider to AAbby & Complete Turf Specialists. Landscape lights in front-right are out. Action Item: Electrician to check. Split rail fence by gazebo requires repair (2 posts). Is this a city responsibility? Cul-de-sac island (Saybrook) may require maintenance. Abandoned path bridge (Stonington Dr.) is unsafe & requires removal. Bushes on east side of Vanderwall (at Stonington Dr.) looking rough. Add to future landscape plan.
Old Business New Business	<ul style="list-style-type: none"> Short-term leasing concerns Graduation Banner Newsletter topics 	<ul style="list-style-type: none"> PTC City Council has discussed short-term leasing concerns. HOA will await conclusion of city discussion. Seven graduating seniors are on the high school banner. Content for newsletter: summer pool jobs, ACC reminder, pool repair
Adjourn	Next Scheduled Meeting - Wed, May 18, 2022	The meeting adjourned at 8:32 pm.