



## Minutes - Stoney Brook HOA Board Meeting

October 17, 2022 - 7:10 pm

Agenda Item	Information	Notes
Welcome Call to Order Establish Quorum	Approval of September 19, 2022 Board Meeting minutes	<p>The board met in person at the clubhouse. The meeting was called to order at 7:10 pm. Meeting minutes from September: Approved.</p> <p><u>In attendance:</u></p> <ul style="list-style-type: none"> <li>• Tim Shaw, President, Grounds Chairperson</li> <li>• Richard Carswell, Treasurer</li> <li>• Michelle Stewart, Secretary</li> <li>• Tom Clarke, Pool Chairperson, ACC Member</li> <li>• Michael Vogler, ACC Member</li> </ul>
President's Report	Updates	<ul style="list-style-type: none"> <li>• Need CAM to draft agenda for Annual Meeting &amp; send mail (with 2023 budget).</li> <li>• Willing candidates to be presented at the meeting.</li> <li>• Holiday neighborhood party - planning for Friday, 12/9/22. Invitations to be sent out before the end of October.</li> </ul>
Treasurer's Report	Income and Expense Summary	<ul style="list-style-type: none"> <li>• Richard sent the proposed 2023 budget via email. Motion passed (100%) to accept 2023 budget.</li> <li>• Motion passed (100%) to assess \$200 to catch up on repairs &amp; maintenance.</li> <li>• Motion passed (100%) to require payment of annual dues in one payment (due in January).</li> </ul>
Pool & Clubhouse Reports	Updates	<ul style="list-style-type: none"> <li>• Pump room: Pump is off, but leak needs to be investigated &amp; repaired.</li> </ul>
ACC Report	ACC Requests, Approvals and Violations	<ul style="list-style-type: none"> <li>• ACC letter was sent to entire community with reminder of homeowner obligations. ACC chair to follow up with</li> </ul>

		CAM on accompanied inspections & violation notices for consistency.
Grounds Report	Updates	<ul style="list-style-type: none"> <li>City has been notified of multiple issues on drainage easements and cart path greenbelt clean-up. Awaiting commitment &amp; clean-up schedule from PTC.</li> </ul>
Old Business New Business	Newsletter topics	<p>Content for newsletter:</p> <ul style="list-style-type: none"> <li>No newsletter before annual meeting</li> </ul>
Adjourn	Next Scheduled Meeting - Annual Meeting, Mon, Nov 7, 2022	The meeting adjourned at 8:30 pm.